

# Houghton on the Hill Parish Council

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Dr. D. R. J. Campbell

Clerk to the Council

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28<sup>th</sup> April 2006

I hereby give you notice that there will be the Annual Parish Meeting on Wednesday the 3rd May 2006 at 7:30 pm followed by the monthly meeting of the Parish Council. These meetings will be held in the Village Hall, Main Street, Houghton on-the-Hill. All members of the Council are hereby summoned to attend these meetings for the purposes of considering and resolving upon the business to be transacted at the meetings as set out hereunder.

Please note the earlier start time.

Dr D. R. J. Campbell

Clerk

## **AGENDA FOR THE ANNUAL PARISH MEETING**

1. To Elect a Chairman
2. To Elect a Vice-Chairman
3. Chairman's Welcome
4. Apologies
5. Declarations of Interest
6. To Confirm the Minutes of the Last Meeting
7. Matters Arising
8. To Elect Representatives to Various Bodies and Working Parties
9. Chairman's report
10. Finance officer's report

## **AGENDA FOR THE MONTHLY PARISH COUNCIL MEETING**

1. Apologies
2. Declarations of Interest

3. To Confirm the Minutes of the Last Meeting
4. Matters Arising
5. Correspondence
6. Planning Applications
7. Financial Matters
8. Allotments
9. Core Strategy Document
10. Reports from Working Parties
  - Field Association
  - Parish Plan- Seating, Welcome Pack, Recycling, Website
11. Verbal Reports of Representatives
  - School Governors
  - Village Charities
  - Village Hall
  - LRAPLC
  - Field Association
  - Billesdon Community Forum
  - Garden Club
12. Agenda items for next meeting and Close