

Houghton on the Hill Parish Council

Ms. A. M. Davies Clerk to the Council

23, Uppingham Road,
Houghton-on-the-Hill,
Leicestershire,
LE7 9HJ
28th April 2010

I hereby give you notice that the **Annual Meeting of the Parish Council** will be held in the Houghton **Methodist Church Schoolroom**, Main Street, Houghton on the Hill, on **Wednesday, 5th May at 8:00 pm**. All members of the Council are hereby summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

AGENDA

1. Election of Chairman
2. Appointment of Vice-Chairman
3. Chairman's Welcome
4. To receive any apologies for absence
5. To hear any declarations of interest
6. To Confirm the Minutes of the PC Meeting of the 7th April 2010
7. Appointment of representatives to outside bodies 2010/11
8. To receive a report from the Chairman on progress of debated issues
9. Financial matters
10. Correspondence
11. Tree Maintenance Programme and the Village Tree Planting Scheme
12. Houghton on the Hill Parish Council Website
13. War Memorial maintenance
14. Houghton on the Hill Village Directory
15. Houghton on the Hill Parish Plan
16. Houghton on the Hill Parish Council Meeting Minutes
17. Planning Applications
18. Verbal Reports of Representatives in respect of:
 - School Governors
 - Village Charities
 - Village Hall
 - Gardeners' Club
 - LRALC
 - Field Association
 - Rural East "Have Your Say"
 - HDC Planning
 - CASCET

A. M. Davies
Clerk to Houghton on the Hill PC