

Houghton on the Hill Parish Council

Clerk to the Council – Mr. S. Derry

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Houghton on the Hill Parish Council to be held in the Methodist Church Schoolroom, Main Street, Houghton at 7.30 p.m., on Thursday 10th April 2014.

AGENDA

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. TO HEAR DECLARATIONS OF INTEREST**
- 3. TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 MARCH 2014**
- 4. INFORMAL PUBLIC PARTICIPATION SESSION (15 MINUTES)**

This is an opportunity for the public to make comments, discuss issues of interest, ask questions and provide information. Individual contributions will be limited to **3 minutes** unless, at the discretion of the Chairman, a time extension is permitted.
- 5. COMMUNITY SPEED WATCH**

To consider the next steps including the requirement for a minimum of 200 signatures of the village/location population to support the scheme.
- 6. FINANCIAL MATTERS**
 - a)** To receive notification of invoices received and approve payment.
 - b)** To receive the quarterly financial progress report.
 - c)** To consider release of the 2014/15 grant of £400 to Houghton Methodist Church.
- 7. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RECEIVED**
 - a)** 14/00403/FUL - Erection of single storey side extension (10 Ingarsby Lane, Houghton)
 - b)** 14/00324/FUL - Conversion of existing garage, with alterations to roof and an erection of two storey front extension (revised scheme of 13/01918/FUL) (4 Home Close Road, Houghton)
 - c)** 14/00389/FUL - Erection of two storey extension to existing garage and erection of a detached single storey building to form a cattery (21 Ingarsby Lane, Houghton)

Members of the public are welcome to attend any meeting of the Council

- 8. SECTION 106 AGREEMENT - PLANNING APPLICATION 13/01641/OUT – ERECTION OF 16 HOUSES AND BUNGALOWS (2 UPPINGHAM ROAD, HOUGHTON)**
Consideration of matters resulting from the working party deliberations to consider the detailed aspects of off-site contributions.
- 9. COUNCILLOR VACANCY**
To consider steps to fill the vacancy.
- 10. HOUGHTON GAMES**
To consider further actions connected with staging the games in 2014.
- 11. ARRANGEMENTS FOR ANNUAL PARISH MEETING – THURSDAY 1 MAY 2014**
- 12. CLERK'S REPORT**
- 13. NOTICE BOARDS**
To consider matters relating to Notice Boards.
- 14. GRANTS POLICY**
To consider setting up a working party to review the grants policy following general advice provided by Leicestershire and Rutland Association of Parish Councils.
- 15. REPORTS FROM VILLAGE REPRESENTATIVES ON EXTERNAL BODIES**
- 16. TO NOTE CORRESPONDENCE RECEIVED AND AGREE RESPONSES AS APPROPRIATE**
- 17. TO AGREE ITEMS FOR INCLUSION IN THE NEXT AGENDA**
- 18. TO NOTE THE DATE OF THE NEXT MEETINGS**
 - a) The Annual Parish Meeting will take place on Thursday 1 May 2014, commencing at 7.30 p.m. in the Village Hall (main room), Main Street, Houghton
 - b) The Annual Parish Council Meeting will take place on Thursday 8 May 2014, commencing at 7.30 p.m. in the Methodist Church Schoolroom, Houghton

Signed:

STEPHEN DERRY

Clerk to Houghton on the Hill Parish Council

Date: 4 April 2014

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