

# Houghton on the Hill Parish Council

Clerk to the Council – Mr. S. Derry

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## NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Houghton on the Hill Parish Council to be held in the Methodist Church Schoolroom, Main Street, Houghton at 7.30 p.m., on Thursday 11<sup>th</sup> April 2013.

### AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **TO HEAR DECLARATIONS OF INTEREST**
3. **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MARCH 2013**
4. **INFORMAL PUBLIC PARTICIPATION SESSION (15 MINUTES)**

This is an opportunity for the public to make comments, discuss issues of interest, ask questions and provide information. Individual contributions will be limited to **3 minutes** unless, at the discretion of the Chairman, a time extension is permitted.
5. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RECEIVED**
  - a) 13/00308/FUL - Erection of a two storey side extension (14 Chapel Close, Houghton)
  - b) 13/00325/TCA – Works to trees (31 Main Street, Houghton)
  - c) 13/00405/TPO - Works to trees (COUNTY TPO REF 67) (10B Elizabeth Close, Houghton)
6. **COUNCILLOR VACANCY**

To consider steps to fill the vacancy.
7. **CLERK'S REPORT**
8. **ARRANGEMENTS FOR ANNUAL PARISH MEETING – WEDNESDAY 1 MAY 2013**
9. **ANNUAL PARISH WEBSITE REVIEW**

To further consider the report by Leicestershire County Council.
10. **CAR PARKING AND TRAFFIC MANAGEMENT**

To consider a progress report.

<b>Members of the public are welcome to attend any meeting of the Council</b>
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**11. HOUGHTON GAMES**

To further consider the practical and financial aspects following agreement in principle to hold such an event in 2013.

**12. NOTICE BOARDS**

To further consider residual matters in respect of notice boards.

**13. REPORTS FROM VILLAGE REPRESENTATIVES ON EXTERNAL BODIES**

**14. TO NOTE CORRESPONDENCE RECEIVED AND AGREE RESPONSES AS APPROPRIATE**

**15. FINANCIAL MATTERS**

- a) To receive notification of invoices received and approve payment.
- b) To receive the quarterly financial progress report.

**16. TO AGREE ITEMS FOR INCLUSION IN THE NEXT AGENDA**

**17. TO NOTE THE DATE OF THE NEXT MEETINGS**

a) The Annual Parish Meeting will take place on Wednesday 1 May 2013, commencing at 7.30 p.m. in the Village Hall (main hall), Main Street, Houghton

b) The Annual Parish Council Meeting will take place on Thursday 9 May 2013, commencing at 7.30 p.m. in the Methodist Church Schoolroom, Houghton

Signed: 

Clerk to Houghton on the Hill Parish Council

Date: 6 April 2013