

Houghton on the Hill Parish Council

Clerk to the Council – Mr. S. Derry

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to a meeting of the Houghton on the Hill Parish Council to be held in the Methodist Church Schoolroom, Main Street, Houghton at 7.30 p.m., on Thursday 12th December 2013.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **TO HEAR DECLARATIONS OF INTEREST**
3. **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 NOVEMBER 2013**
4. **INFORMAL PUBLIC PARTICIPATION SESSION (15 MINUTES)**

This is an opportunity for the public to make comments, discuss issues of interest, ask questions and provide information. Individual contributions will be limited to **3 minutes** unless, at the discretion of the Chairman, a time extension is permitted.
5. **TO CONSIDER COMPLAINTS RELATING TO RESOLUTIONS FOLLOWING REQUESTS TO RELEASE 2012/13 GRANTS FOR HOUGHTON FIELD ASSOCIATION AND PARKLIFE**
6. **GRASS CUTTING**

To consider a quotation for grass cutting and associated services for 2014/15.
7. **FINANCIAL MATTERS**
 - a) To receive notification of invoices received and approve payment.
 - b) To further consider items to be included in the 2014/15 precept prior to setting the precept in January 2014.
8. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RECEIVED**
 - a) 13/01684/FUL - Erection of an agricultural building (Houghton Lodge, Houghton Lane, Houghton).
 - b) 13/01685/FUL - Erection of agricultural storage building (Houghton Lodge, Houghton Lane, Houghton).
 - c) 13/01749/NMA - Non material amendment to put garage door on side elevation instead of front elevation as per application 13/00927/FUL (25 Uppingham Road, Houghton).

Members of the public are welcome to attend any meeting of the Council

d) 13/01746/FUL - Installation of Automated External Defibrillator on external wall of Village Hall (Main Street, Houghton).

9. COUNCILLOR VACANCY

To consider steps to fill the vacancy.

10. CLERK'S REPORT

11. FUTURE DELIVERY OF PUBLIC SERVICES

To determine a formal position on whether the Parish Council feels that it has a role to play in becoming more involved in local service delivery and assuming some responsibilities devolved from principal Councils.

12. NEIGHBOURHOOD PLAN

To consider any further actions following the invitation for expressions of interest.

13. NOTICE BOARDS

To consider matters relating to Notice Boards.

14. ROADSIDE SEATS

To consider any matters following the decision to accept a quotation for the cleaning and treatment of roadside seats.

15. REPORTS FROM VILLAGE REPRESENTATIVES ON EXTERNAL BODIES

16. TO NOTE CORRESPONDENCE RECEIVED AND AGREE RESPONSES AS APPROPRIATE

17. TO AGREE ITEMS FOR INCLUSION IN THE NEXT AGENDA

18. TO NOTE THE DATE OF THE NEXT MEETING

This will take place on Thursday 9 January 2014, commencing at 7.30 p.m. in the Methodist Church Schoolroom, Houghton

Signed: 

Clerk to Houghton on the Hill Parish Council

Date: 6 December 2013

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