

Houghton on the Hill Parish Council

Clerk to the Council – Mr. S. Derry

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NOTICE OF PARISH COUNCIL MEETING

Parish Councillors are summoned to the **Parish Council Meeting** to be held in the Methodist Church Schoolroom, Main Street, Houghton at 7.00 p.m. on Thursday 13th March 2025.

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **NOTIFICATION OF DECLARATIONS OF INTEREST**
3. **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING ON 13 FEBRUARY 2025**
4. **PARISH COUNCILLOR VACANCY**
To consider steps to fill the vacancy.
5. **INFORMAL PUBLIC PARTICIPATION SESSION**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the period of time allowed for such representation shall not exceed **three minutes**. Any changes to the time duration will be at the Chairman's discretion.
6. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**
 - a) **25/00168/TCA** - Works to trees (Fell) (56 Main Street, Houghton).
 - b) **25/00208/TCA** – Works to trees (51 Main Street, Houghton).
7. **TO NOTE CORRESPONDENCE RECEIVED AND AGREE RESPONSES**

ENVIRONMENTAL ISSUES

8. TRAFFIC AND PARKING

To consider any highway matters including extension of the 20 mph limits and parking in the vicinity of Houghton Primary School.

9. D9 FOOTPATH – A47 TO LINWAL AVENUE

To further consider feasibility and costs of schemes including footpath improvement.

VILLAGE MAINTENANCE

10. VILLAGE MAINTENANCE INCLUDING SCHEDULED MAINTENANCE PROGRAMME

To consider any matters.

COMMUNITY ACTIVITIES

11. NEIGHBOURHOOD PLAN

To consider any matters.

12. PLANNING ENFORCEMENT – SUNNYBRAE GARAGE

To consider any matters following refusal of planning application 24/01060/FUL and enforcement complaints registered by the Parish Council in August and November 2024.

13. COMMUNITY EVENT FUND

To consider any matters.

OTHER MATTERS

14. TO RECEIVE CLERK'S REPORT

15. FINANCIAL MATTERS

- a) To receive notification of invoices received and approve payment.
- b) To consider increased course fee for Chairman training and room hire approval.

16. REPORTS FROM VILLAGE REPRESENTATIVES ON EXTERNAL BODIES

17. ITEMS FOR INCLUSION IN THE NEXT AGENDA

18. ANNUAL PARISH MEETING 2025

To further consider detailed arrangements including speakers for the meeting taking place on Thursday 24 April 2025 in the Village Hall Main Room at 7.00 p.m.

19. TO NOTE THE DATE OF THE NEXT MEETING

This will take place on Thursday 10 April 2025, commencing at 7.00 p.m. in the Methodist Church Schoolroom, Main Street, Houghton.

Signed: *STEPHEN DERRY*

Clerk to Houghton on the Hill Parish Council

Date: 9 March 2025



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