

Houghton on the Hill Parish Council

Clerk to the Council – Mr. S. Derry
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NOTICE OF ANNUAL PARISH COUNCIL MEETING

Parish Councillors are summoned to the **Annual Parish Council Meeting** to be held in the Methodist Church Schoolroom, Main Street, Houghton at 7.30 p.m., on Thursday 14th May 2015.

AGENDA

1. **ELECTION OF CHAIRMAN 2015/16**
2. **APPOINTMENT OF VICE-CHAIRMAN 2015/16**
3. **CHAIRMAN'S WELCOME**
4. **TO RECEIVE APOLOGIES FOR ABSENCE**
5. **TO HEAR DECLARATIONS OF INTEREST**
6. **TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 APRIL 2015**
7. **APPOINTMENT OF REPRESENTATIVES ON EXTERNAL BODIES 2015/16**
8. **INFORMAL PUBLIC PARTICIPATION SESSION (15 MINUTES)**
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the period of time allowed for such representation shall not exceed **three minutes** and they shall only be allowed to speak once. Any changes to the time duration will be at the Chairman's discretion.
9. **TO CONSIDER TRAINING FOR COUNCILLORS AND/OR CHAIRMAN**
10. **ALLOTMENTS – UPPINGHAM ROAD**
To receive progress report.
11. **NEIGHBOURHOOD PLANNING**
To consider an update report.
12. **HOUGHTON GAMES 2015**
To consider further actions and financial aspects.
13. **CODE OF CONDUCT**
To consider amendments in respect of Disclosable non-pecuniary interests.
14. **PROJECTOR**
To consider purchasing a projector.

Members of the public are welcome to attend any meeting of the Council

- 15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS RECEIVED**
- a) Pre-application consultation – Proposed solar farm (Land off Ingarsby Lane, Ingarsby)
 - b) 15/00502/TCA - Works to trees (including works to Lime LCC TPO ref 67) (10A Elizabeth Close Houghton)
 - c) 15/00517/FUL - Erection of single storey side extensions (Hall Farm House 37 Main Street Houghton)
 - d) 15/00486/REM - Variation of Condition 2 of 14/00745/FUL to allow render and timber boarding to the front elevation (33A Main Street Houghton)
- 16. NOTICE BOARDS**
To further consider practical aspects following resolutions in April.
- 17. TELEPHONE BOX – MAIN STREET**
To consider whether to purchase the telephone box and, if so, how to deploy it following the consultation approved at April's Parish Council meeting.
- 18. COUNCILLOR VACANCIES**
To consider steps to fill the vacancies.
- 19. REPORTS FROM VILLAGE REPRESENTATIVES ON EXTERNAL BODIES**
- 20. TO RECEIVE CLERK'S REPORT**
- 21. TO NOTE CORRESPONDENCE RECEIVED AND AGREE RESPONSES**
- 22. FINANCIAL MATTERS**
- a) To receive notification of invoices received and approve payment
 - b) To consider matters relating to the Annual Return 2014/15
 - c) To consider release of part of the 2014/15 grant to Houghton Village Hall.
- 23. TO AGREE ITEMS FOR INCLUSION IN THE NEXT AGENDA**
- 24. DATES OF MEETINGS – JUNE 2015 TO MAY 2016**
To consider dates and whether to continue with the practice of not holding a meeting in July.
- 25. CLERK'S CONTRACT OF EMPLOYMENT**
Under the provisions of the Public Bodies (Admission to meetings) Act 1960, the press and public will be excluded during consideration of this item on the grounds that discussions relating to the Contract of Employment of the Clerk are of a confidential nature.

Signed: 

Clerk to Houghton on the Hill Parish Council

Date: 9 May 2015

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