

**Minutes of the Meeting of the Houghton Neighbourhood Plan Working Party
held at Houghton Village Hall
21st August 2017 (1930 – 2050)**

01-08/17	<p>Present: Ian Hill (Chair), Roger Bettles, Linda Clark, Rosemary Hamilton, Paul Hart, Sue Hart, Nicola Joyce, Peter Lutman, Mark Newman, John Siddons, Ann Sleath, Huw Francis (Secretary)</p> <p>Apologies: None</p>
02-08/17	<p>Substantive Changes</p> <p>The meeting reviewed the two documents circulated to NPWP members prior to the meeting.</p> <p><u>Doc 1 (see Attachment A)</u></p> <p>The meeting agreed to accept all the suggested amendments contained therein.</p> <p><u>Doc 2 (see Attachment B)</u></p> <p>The meeting reviewed the section on the potential number of houses to be built in Houghton and discussed which figure should feature in the final document: 170, 155 or 152 dwellings. Meeting agreed:</p> <ul style="list-style-type: none"> • on retaining the number 152 • this number will be to be reflected throughout the whole document • to form a small working party comprising SH, JS and IH to amend the document accordingly and then circulate it to NPWP members for comment • the working party would meet at 1400, Wednesday 23rd August 2017 • to add a suitably worded footnote about the 17 dwellings referred to in the document (application pending - dated October 2014). <p>The meeting then reviewed the rest of the document and accepted the following amendments as listed in the document:</p> <ul style="list-style-type: none"> • Policy H4: paragraphs c, d and e • Policy H6: paragraphs a, b and c. Note: the meeting also agreed to add the following words highlighted in red – “Developments for both (a) and (b) above to be” <p>Referring to Policy H6: Development of Site 3, the meeting agreed to delete this section and replace it with short explanation of why site 3 was no longer necessary. Note: the working party will discuss the wording on 23rd August 2017.</p>
03-08/17	<p>Any Other Business</p> <p>The following issues were raised under AOB:</p> <ul style="list-style-type: none"> • JS asked if the changes to the NP proposed by the NPWP are accepted by the

	<p>examiner, how and when should the NPWP republish the plan and communicate this information to residents of Houghton. Note: the meeting agreed that the NPWP should use a combination of articles in the Houghton News, a letter drop, drop in sessions and information on the PC website and this should occur well before the Referendum</p> <ul style="list-style-type: none">• JS urged the meeting to resist accepting a date for the referendum around Christmas 2017 simply to suit HDC's preferred timetable. Note: the meeting recommended that the PC should discuss this matter at its September meeting and write to HDC outlining its concerns about holding the Referendum at this time.• SH suggested the NPWP should submit an article for the October edition of the Houghton News outlining the actions undertaken by the NPWP and other related issues, such as the changes made by Davidsons. Note: PH offered to draft a brief article and circulate to NPWP for comment. The meeting further agreed to publish news about the NPWP's meetings with developers on the NP website• SH suggested that IH should inform Matt Bills re above
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