

**Minutes of the Meeting of the Houghton Neighbourhood Plan Working Party  
held at Houghton Village Hall  
7<sup>th</sup> February 2017 (1930 – 2135)**

01-02/17	<p><b>Present:</b> Ian Hill (Chair), Paul Hart, Sue Hart, Mike Hearn, Nicola Joyce, Marion Keene Peter Lutman, John Siddons, Ann Sleath, Huw Francis (Secretary),</p> <p><b>Apologies:</b> Roger Bettles, Steve Goodman, Rosemary Hamilton, Michael Hopkinson, Mark Newman</p>
02-02/17	<p><b>Minutes of the Meeting on 18<sup>th</sup> January 2017</b> The minutes were accepted as a true and accurate record of the meeting.</p>
03-02/17	<p><b>Matters arising from the minutes of the meeting on 18<sup>th</sup> January 2017</b> There were none.</p>
04-02/17	<p><b>Communication with Developers</b> IH reported that:</p> <ul style="list-style-type: none"> <li>• Matthew Sanders from Davidsons had contacted him asking for a meeting the week beginning 13<sup>th</sup> February to update the NPWP on their meeting with HDC. <b>Note:</b> meeting subsequently arranged for Tuesday, 14<sup>th</sup> February 2017</li> <li>• Parkers have contacted him as they wish to meet with the NPWP and will bring a design expert on retirement homes <b>Note:</b> meeting subsequently arranged for Wednesday, 15<sup>th</sup> February 2017</li> <li>• He had spoken to Richard Hazelton and emailed Tom Hazelton asking for dates for meeting. He understood that they were looking to start building late summer</li> </ul>
05-02/17	<p><b>Report from Meeting with HDC Officers (6th Feb 2pm)</b></p> <p>IH, RH and PH met Helen Chadwich, Matt Bills and Nicola Parry and discussed the following issues:</p> <ul style="list-style-type: none"> <li>• Davis' have lodged an appeal about the 44 houses they wish to build near Winckley Close. It has now gone to an independent examiner and a decision is expected in 4-8 weeks. <b>Action:</b> IH to contact Alan Wells to put him in the picture.</li> <li>• There is no clear date when HDC will finalise numbers of houses for Houghton. The meeting agreed to put an expected allocation of 170 houses in NP</li> <li>• If the PC chose to sell allotments for development, it could put a covenant on the land to build bungalows/retirement homes etc. (albeit at lower cost). Alternatively, it could go for a community land trust and get a builder to build properties.</li> <li>• Hazeltons have full planning permission to build 17 houses on their land next to the allotments. If they wish to build on any additional land they may have acquired they will have to re-apply for planning permission.</li> <li>• Approval of the Parish boundary to match NP boundary has gone through –</li> </ul>

	<p>effective 2019</p> <ul style="list-style-type: none"> <li>• HDC feel the NP is broadly sound. They have however provided a detailed list of suggestions for change to the document. These cover: <ul style="list-style-type: none"> <li>○ the golf course</li> <li>○ protecting wildlife</li> <li>○ limited infill for H1</li> <li>○ infrastructure to be supported in contributions in conformity with District Council policy</li> <li>○ solar farm</li> <li>○ HEDNA</li> </ul> </li> </ul>
06-02/17	<p><b>Review of the documents circulated and comments received (IH)</b></p> <p>IH reported that he had received a variety of responses and would be starting the editing process tomorrow. Most were minor changes. JS and MH commented that they had additional comments. The meeting agreed:</p> <ul style="list-style-type: none"> <li>• more information was required about the golf course.</li> <li>• to remove reference to turf roofs as they are not in keeping with building style of the village (page 43 – point c refers).</li> </ul>
07-02/17	<p><b>Discussion of any major revisions necessary to current draft NP</b> (and consequent changes to supporting documents)</p> <p>The meeting agreed that the policy for site 3 will be amended to include wording which refers to a requirement for a large number of houses not satisfied elsewhere.</p>
08-02/17	<p><b>Compilation of Part 2 of the NP (Sue H):</b></p> <p>SH reported that a copy was in circulation awaiting responses.</p>
09-02/17	<p><b>Schedule for future activity:</b></p> <p>The meeting agreed to send:</p> <ul style="list-style-type: none"> <li>• the amended NP to Lance Wiggins</li> <li>• collated responses to RCC</li> <li>•</li> </ul>
10-02/17	<p><b>Publicity – continuing communication with the community.</b></p> <p>PH agreed to draft an article for the Houghton News</p>
11-02/17	<p><b>Any Other Business</b></p> <p>There were no items raised under AOB</p>
12-02/17	<p><b>Date of Next Meeting</b></p> <p>IH agreed to send out Doodle for meeting week beginning 3<sup>rd</sup> April 2017</p>